

**MEGHALAYA SOCIETY FOR SOCIAL AUDIT & TRANSPARENCY
(MSSAT) Meghalaya, Shillong**

No. MSSAT/MEGH.25/2015-16/pt/454-3726

Dated: Shillong the 14th November, 2018.


ADVERTISEMENT

Applications are invited from interested candidates for the post of Web Manager as below on contract basis for a period of one year (extendable) subject to terms and conditions laid down in contract agreement. The post is purely temporary.

Application Forms can be downloaded from the website of Meghalaya State Portal- www.meghalaya.gov.in under Programme Implementation and Evaluation Department or mssat.nic.in.

| Sl. No. | Name of Post | No. of Post Vacant | Minimum Qualification | Experience | Upper Age limit | Remuneration per month |
|---------|--------------|-------------------------|--|--|-----------------|------------------------|
| 1. | Web Manager | 1(one) post in Shillong | B.E, B.Tech/M.E/ M.Tech in Computer Science & Engineering/ MCA/MSc in Computer Science/ Information Technology or equivalent from recognized University. | Experience in software development in Net/ Java/ PHP/ HTML, etc. along with experience in database technologies like SQL Server/Oracle/MySQL/ Postgres SQL, etc. The candidate should also be able to Operate and Handle Microsoft Office, Adobe Dreamweaver, Adobe Photoshop and MIS Application. | 40 years | Rs 22,000/- |

Applications should reach the office of the undersigned or sent by email to mssatmeg@gmail.com, latest by the 30th November 2018.



Director.

No. MSSAT/MEGH.25/2015-16/pt/454(A)-3726

Dated: Shillong 14th November, 2018.

Copy to:-

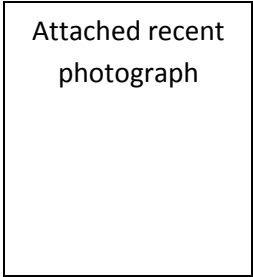
1. The SIO, NIC Meghalaya, Shillong for posting the advertisement in Government of Meghalaya's website and mssat.nic.in prominently. Enclosed herewith the application form.
2. The Director, Information and Public Relation Department for publishing the above advertisement in one issue of the **Shillong Times, U Nongsain Hima & Salantini Janera** on or before the **16th November 2018**. Bills in triplicate should be sent to the undersigned at c/o V.W.Bonded Warehouse, Near Reliance Office, Lower Lachumiere, Shillong-793001, Meghalaya for payment.
3. Notice Board of Meghalaya Secretariat, Shillong.


Director.

OFFICE ADDRESS: V.W.Bonded Warehouse, Near Reliance Office, Lower Lachumiere, Shillong-793001,
Meghalaya.

☎ 0364-2500551, Email: mssatmeg@gmail.com

APPLICATION FORM



To

Director,
MSSAT, Shillong

Application for the **Post of Web Manager in Meghalaya Society for Social Audit and Transparency, Shillong.**

1. Full name (in Capital Letters)
(Please do not use any initials)
.....
2. Date of Birth :-
..... Year Month Date
3. Father's / Mother's & Husband's name (in case of married female) :-
(Please do not use any initials)
.....
4. Address in full
.....
.....
5. Phone, No.
6. Email. Id.
7. Educational & other qualifications (Please attach copies of Certificates, Mark sheets, etc. :-

| Name of Institution & Address | Year of Passing | Examination Passed (Attach Certificate/Diploma/Degree obtained) | Division | Percentage | Subjects Taken |
|-------------------------------|-----------------|---|----------|------------|----------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

8. Other qualifications (If Any):
9. Community: -
Are you a member of SC / ST ?
If 'Yes', give particulars supported by a certificate (Copy to be enclosed) :-

10. Employment & Experience:-

EMPLOYMENT RECORD: Starting with your present or most recent post, list in reverse order positions held. Attach additional pages if any.

| PRESENT OR MOST RECENT EMPLOYMENT | | |
|---|----|--------------------------|
| Period | | Exact title of your post |
| From | To | |
| | | |
| Name and address of employer | | |
| | | |
| Reason for wishing to change employment | | |
| | | |
| Description of your duties and responsibilities | | |
| | | |
| PRESENT OR MOST RECENT EMPLOYMENT | | |
| Period | | Exact title of your post |
| From | To | |
| | | |
| Name and address of employer | | |
| | | |
| Reason for wishing to change employment | | |
| | | |
| Description of your duties and responsibilities | | |
| | | |

| PRESENT OR MOST RECENT EMPLOYMENT | | |
|---|----|--------------------------|
| Period | | Exact title of your post |
| From | To | |
| | | |
| Name and address of employer | | |
| | | |
| Reason for wishing to change employment | | |
| | | |
| Description of your duties and responsibilities | | |
| | | |

| PRESENT OR MOST RECENT EMPLOYMENT | | |
|---|----|--------------------------|
| Period | | Exact title of your post |
| From | To | |
| | | |
| Name and address of employer | | |
| | | |
| Reason for wishing to change employment | | |
| | | |
| Description of your duties and responsibilities | | |
| | | |

State Your Work Experience, Skills, and Capacity Against the advertised Post (Experience in software development in Net/ Java/ PHP/ HTML, etc. along with experience in database technologies like SQL Server/Oracle/MySQL/ Postgres SQL, etc. The candidate should also be able to Operate and Handle Microsoft Office, Adobe Dreamweaver, Adobe Photoshop and MIS Application.)

I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any false statements or any required information withheld from this form may provide grounds for the withdrawal of appointment or dismissal if an appointment has been accepted.

Date :

Signature: