

**MEGHALAYA SOCIETY FOR SOCIAL AUDIT & TRANSPARENCY**  
**(MSSAT) Meghalaya, Shillong**

No.MSSAT/MEGH.2/2016-17/122- 9368

Dated: Shillong the 6<sup>th</sup> September 2021

**JOB ADVERTISEMENT**

Applications are invited from interested candidates for the following post on contract basis subject to the terms and conditions laid down in contract agreement. The post is purely temporary.

Interested applicants can **apply online** via web link <https://sites.google.com/view/mssatrecruitment>. The **link will be closed at 5:00 PM on the 20<sup>th</sup> September 2021**

Sl. No.	Name of the Post	No. of Post Vacant	Location	Minimum qualifications	Work Experience	Upper Age Limit	Remuneration per month
1.	Accountant cum Administrative Assistant	1	MSSAT, HQ, Shillong.	Graduate / Post Graduate in Commerce.	Post Graduate with minimum 2 years & Graduate with minimum 3 years in accounting & financial management with experience in PFMS, having knowledge in Single Nodal Account System, Preparation of UCs (State & Central), Financial Reports, calculation of GST, etc & should have completed Tally professional course & at least 1 year Computer course.	28-32 yrs (relaxation for at least 5 years for SC/ST candidates)	Rs 20,000/- monthly

Sd/-  
Director,  
Meghalaya Society for Social Audit and Transparency,  
Shillong.

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**Memo. No.MSSAT/MEGH.2/2016-17/122(A)-**

**Dated Shillong, the 6<sup>th</sup> September 2021**

Copy To:

1. The SIO, NIC, Shillong for posting the advertisement in the website of MSSAT i.e, mssat.nic.in.
2. The Director of Information and Public Relation Department for printing of the advertisement in one issue of The Shillong Times, U Nongsain Hima & Salantini Janeira on or before **8<sup>th</sup> September 2021** .Bills in triplicate may be submitted to the office of the Director, MSSAT.
3. The Account Section, MSSAT, Shillong.



(S.Sharma, IAS)  
Director.