

A Report on the Pilot Social Audit in Mawphlang C & RD Development Block from the 31st August 2015- 4th September 2015 covering 4 VECs under 3 AECs.

Day 1 : 31st August 2015

Welcome Speech: Shri.B.Dhar,IAS(Retd), Director of MSSAT welcome Dr.K.Anuradha , Social Audit Consultant , MoRD, NIRD & PI and the participants which include the Social Audit Facilitators from the NGOs , the District Social Audit Resource Persons form the four district of South West Khasi Hills, West Khasi Hills, Ri- Bhoi , West Jaintia Hills District , the BDO/PO(incharge) of Mawphlang C & RD Block , the block officials and the MSSAT staffs from Shillong.

Session I : Presentation from the MSSAT (slides & discussion): Smt.A.Myrthong, Social Development Consultant, MSSAT presents an overview of the MGNREGA/MGNREGS, Social Audit & MSSAT. (Annexure- I)

Session – II : Presentation of the movies on Social Audit :

1. Social Audit Animate Movies (by PRAXIS).
2. Social Audit Movies in Andhra Pradesh (by SSAT).
3. Social Audit Movies (by SAU, Sikkim).

Session – III : Group Work : This was followed by a group work which was facilitated by Dr.K.Anuradha, Social Audit Consultant, MoRD, NIRD& PRI. The group is based on the films presented above. The questions are : (Annexure- II)

1. **What are the main issues that (according to your group) you feel exist in the village?**
2. **What is the process of Social Audit (as shown in the movie)?**
3. **Keeping/Understanding your Meghalaya situations how do you plan to do Social Audit?**

Presentation from the Groups



Group 1 : Members :
Shri.Wengstone Rangjem,
Smt.Thlida Marbaniang,
Smt.Rikyntiew Jitem,
Smt.P Gregoria A Riahtam,
Shri.Denis Siangban, Shri.Robert Benjamin Dhar.



Group 2 :
Members:
Smt.Cecilia Susngi ,
Shri.Sekhon Khongmdir,
Smt.Ridalis Kurbah,
Shri.R.L.N.Nongbri.



Group 3:
Members:
Smt.Veronica Khriam,
Shri.Ferly Paul Marwein,
Shri.B.Marbaniang,
Smt.C.Rani,
Smt.Elizabeth Kharsati,
Smt.Pynhun lawphniaw,
Smt.Phidalis Khongrymmai



Group 4 :
Members:
Shri.Kennyson Marpna,
Shri.Jeffrey Rynjah,
Smt.Daisy j Syiemlieh,
Shri.Dennis Sngiban ,
Smt.J.Lyngdoh.

Session- IV : Assesment of the all the participants : All participants were being assess through the self assessment form which consist of the folowing questions : (Annexure-III)

- a) **What are the rights of the wage seekers as per MGNREGA Act and guidelines?**
- b) **The National Level Logo is Mandatory (where)?**
- c) **List all the key stakeholders under MGNREGA?**
- d) **Rights and Responsibilities of Gram Sabha/VEC?**
- e) **Proactive Disclosure contains what?**
- f) **What are all the Documents required for Social Auidt (Before the Team goes to the Village/field)?**
- g) **List the special categories under MGNREGA who will be given extra effort for inclusion.**



Session- V : Group Work : Presentation on the MGNREG Act . In this session the participants were asked to explained as to their understanding on each slides on the MGNREGA. (Annexure- Iv).



Session- VI: Testing Participants Skills : MGNREGA Social Audit Schedule Scheme Rules 2011 : (Annexure-V)

Presentation:

- This Scheme MGNREGA Audit of sheme Rules were published in consulataion with the CAG
- Summary Findings of social audit conducted in a Financial Year should be submitted by the state government to the CAG
- State Government shall faciliatte conduct of social audit atleast once in six months in a year
- Section 24 of MGNREGA - Audit of scheme of scheme rules 2011 must include social audit.
- Capacities building of VEC for conducting SA which identify and deploy suitable resource person at village, block , district and state level.

Session – VII : Process of Social Audit : In this session Dr.K.Anuradha facilitated the process of social audit which should be done as per the following steps:

Preparaftion	100 % Verification	Validation	Public Hearing
Selection of the CRPs	Door To Door Verification	Issues/Findings /Grievances	VEC or the Block Level Hearing
Selection of the DRPs	Documents Verification	Presentation of the Issues & Findings in the Gram Sabha Meeting	
Kick Off Workshop	Physical Verification		
IEC Material			

Session : VIII: Slogan



*ïaiuh baroh baroh,
La shispah sngi ba ngi lah ioh,
Kawei ka dor kawei ka kam,
Kynthei – Shynrang ngi ia ioh lang.
Hoi Kiw! Hoi Kiw !*

Session- IX : Group Formation: All participants were being divided into 4 Groups for the Field Pilot Social Audit . Each Group are being headed by one DRP .Each group have to conduct and complete the Pilot Social Audit in the allotted VECs as per the process highlight in the Social Audit Manual.

Day 2 – 1st September 2015

Session I : Allotment of VEC to the Group.

Group 1- Mawdungung VEC

Group 2- Mawngap Marbisu VEC

Group 3- Marpna VEC

Group 4-Umylle VEC

Session II : SOP of Documents for Verification : In this session participants are made aware of the SOP of Documents for Verification (Annexure – VI) .



Session- III: Group Work : Group work was given to groups on the following topics:

1. Registration
2. Work Selection , Order & Quality of work.
- 3.Wages
- 4.Worksite Facilities.
5. Grievances, Transparency & Accountability.

Group Work Allotment :

Group 1- Wages

Group 2- Registration & Grievances

Group 3- Work Selection, Quality

Group 4- Worksite Facilities.

Groups were instructed to present the above assigned tasks as per the format below :

Possible Issues	How to Verify	Cross Verify

Group Presentation :

Group 1- Wages



- Members :**
1. Shri.R.K.L.Nongbri
 2. Shri.Wengstone Rangjem
 3. Smt.Thlida Marbaniang
 4. Shri.Ferly Paul Marwein (DRP).
 5. Smt.Ridalis Kurbah
 6. Shri.E.Kharbani .

Possible Issues	How to Verify	Cross Verify
Low rate of payment	We will verify with the local rate	Through Local Authority /Local Durbar
Delay of payment	Verify from Muster Roll and list of work done	Individual passbook, Door to Door Vrification.
Actual wages received is matching with number of working days given	By checking the attendance register , Muster Roll/ employment register , Application form, Job Card	Individual Passbook, VEC/Door to Door Verification.
Non received of unemployment allowance	By checking attendance register, MR, Employment register, Job Cards.	Individual Passbook, Job Cards
Non received of compensation for delay of wages	Application Form, MR, employment Register; Compensation for delay of payment as stated in schedule II Rule 30 of the MGNREGA.	Individual Passbook , JobCards

Group 2- Registration & Grievances :



- Members:**
1. Smt.Elizabeth Kharsati
 2. Shri.J.Lyngdoh
 3. Shri.B.Marbaniang
 4. Smt.Veronica Khriam
 5. J.Kharbani.

1. registration :

Possible Issues	How to Verify	Cross Verify
Denial of registration	Registers, D2D Verification	Job Card, Enquiry from the VEC secretary
Demand of money	D2D	Checking the register
Job Card are not with the beneficiary/concern person	D2D	Checking the job card register
Ghost registration	D2D	Payment regeister
Fake registration (incase of death)		Enquiry from the VEC .

2. Grievance, Transparency & Accountability:

Possible Issues	How to Verify	Cross Verify
Money are not paid according to the work done	D2D	Muster Roll, Payment Register.
Delay of payment	Meeting with job card holders	Enquiry from the VEC and Block Office.
The work selection was not according to meting of the VEC	Meeting with VEC & Job Card Holders	Proceeding register; Checking the work order given from the block office.
Job Card were not updated as per payment maded by the VEC	D2D	Checking the jobcard register, payment register.
Abstract vouchers should be available	D2D, Ledger Folio	Purchase committee, cashbook
Money are being paid as per the MR but Job Cards not willing to work full day.	D2D	MR & Payment Register & Attendance.

Group 3- Work Selection , Order & Quality of work.

Members:

1. Shri. Rickynald F Wansan
2. Smt.Cecilia Susngi (DRP)
3. Smt.Rikyntiew Jitem
4. Smt.Carinthia Rani
5. Smt. P Gregoria A Riahtam.
6. Shri.Rangsan.Sohmat.
7. Shri.Denis Sngiban .

Work Selection :

Refrences : Document Verification, Door to Door Visit and Verification, Site Verification.

Possible Issues	How to Verify	Cross Verify
Disagreement of work selection within the VEC		
Selecion of work out of permissible work		
Selection of works that does not cope with material cost or in the snsense that amount ofomaterial costs is larger (more than 40%)		
Selection of works that are not durable		
Convergence : Problem of not creating durable asset is due to lack of linkage to line department.		
Border Issues : Work select by VEC is interfere by neighbouring state.		

Quality Of Work : Refrences : Document Verification, Door to Door Visit and Verification, Site Verification

Possible Issues	How to Verify	Cross Verify
Mixture of sand and cement is not as recommended by the PO (i.e 4:1)		
Problem arise due to negligence of technical officers in estimate of plan for instance a footbridge construct got washed away by landslide or a check dam got wash away		
Delay of payment of material cost cause delay to continue the spill over work and by the time they started to work the old work got damage or destroyed.		

How To Verify :

By The Following :

1. Records or Document Verification : Proactive disclosure of shelf of works , social sanction, technical sanction register, work order, workdone report, quality control report, utilization certificate, photo, tractor/JCB register, log book at the block office.

At the VEC Level the VEC resolution book, shelf of work, work order, measurement book, photo, tractor register etc were disclosed.

2. Door to Door Verification :

- Verify from jobcard holders on the work implemented whether it is as written in register or work order.
- Verify about the quality of work whether work implemented as per standard notified
- Verify whether they participate in selection of work.

3. Site Verification :

- Verify from work estimates and measurement book.
- Verify the feasibility of work as prescribed.
- Verify and compare the three phase photos
- Record measurement as per actual condition.
- Take signature of all members present in the work site.

Record the suggestions of the beneficiaries of the usefulness of work etc, if any.

Group 4- Worksite Facilities.



Members :

1. Smt.Pynhun lawphniaw
2. Shri.Kennyson Marpna (DRP)
3. Shri.Robert Benjamin Dhar (DRP)
4. Smt. Phidalis Khongrymmai.
5. Smt.I.Swer.

Possible Issues	How to Verify	Cross Verify
Drinking , water Medical First Aid Box, Shade, Creche. If any person is injured in the worksite is he given medical attention, is there a first aid box, is he given free tretament in the hospital,; do they get 50 % of wages; visit hospitals; compensation for any serious injury or death @ Rs 25,000/-	Physiical Verification, NGOs accompanied by the DRP, Door to Door Verification, Document Verification, Questionnaire, Reports, Application Form.	Concerned Person tobe present at the Public Hearing.

Session – IV : Documents for verification : Documents for verification should also include the following documents in all respects by Dr. K.Anuradha.

1. Job Card Register,
2. MR (EMR & NMR)
3. Bank Pass Book
4. MR Issue & Receipt Register
5. Job Card Application Register.
6. Job Card Issue Register
7. Employment Register
8. Wall Painting
9. Proceedings/Resolution of VEC
10. Shelf of Works
11. Work Register
12. Asset Register
13. Complaint Register
14. Demand Register in Slips or paper or file
15. Tender or Contract Register
16. Material Proceurement Committee
17. Cash Book & Ledger
18. Voucher
19. Proceeding of Last Social Audit Report.

Session- VI: Preparation of Reports & Presentation of Findings in the Gram Sabha by Dr.K.Anuradha.

A. Preparation of Reports

- I. Verification Report
- II. Social Audit Report Format
- III. Presentation Report.

B. Presentation of Findings in the Gram Sabha:

1. Start with a welcome address for the SA Team
2. Song based on the MGNREGA Slogan

3. Choose the President who should not be from the VEC or implementing agency
4. Present the findings:
 - I. Read Out All MRs of all works
 - II. Choose the Person who will write the minutes
 - III. Each GS to repeat the provision of the Act
 - IV. Present the 4 (four) categories of permissible works in detail
 - V. Present the name/cost/actual cost/sanction of the work, etc, tot. nos. of JCs, expenditures, etc.
 - VI. Present the issues.

Issues	Findings
Eg . Age of JCH	
JC No	
works	
Nos. of days worked , etc.	

- VII. Clearly write all issues – no report of vague issues, all issues should be with evidence
- VIII. End of the report
- IX. Minuted and get signature of all participants .

Day 3 & 4- 2nd – 3rd September 2015 – Field Pilot Social Audit : The Four Group/Team started off with the Pilot Social Audit in the 4 VECs for the FY 2013-14 & 14-15 and complete the Gram Sabha Meeting at the VEC Level.

Social Audit Team At Work in Photos :

Group -1 : At Mawdngung VEC



Group- 2 – Mawngap Marbisu VEC



Group 3- Marpna VEC.



Group- 4 – Ummyle VEC.



Figures : Ongoing construction of motorable road at Ummyle VEC, Field Verification of the Motorable Road at Ummyle VEC, Field Verification of the Motorable Road at Ummyle VEC, Social Audit Gram Sabha, Job Card Beneficiaries attending the Social Audit Gram Sabha.

Day 5 – 4th September 2015 : Preapration of Reports & Social Audit Public Hearing: The fourth and the last day witness the social audit presentation of all the social audit conducted in the slected four VECs.

Welcome Speech : The Programme started off with a welcome speech from Smt.A.Myrthong, SDC, MSSAT. She welcome the participants which include the AEC & VEC members , Shri.B.Dhar, IAS(retd),Director, MSSAT, Shri.Toki Blah, Ombudsman - the panel members, Dr.K.Anuradha, Social Audit Consultant,MoRD,the PO(incharge) Shri.P.Passah ,MCS along with the C & RD block officials and MSSAT officials.



Session- 1 : Presentation , Clarification & Suggestions towards the Social Audit Report :(Annexure- VII)



- I. **Social Audit Report of Mawngung VEC**
- II. **Social Audit Report of Umylle VEC**
- III. **Social Audit Report of Marpna VEC**
- IV. **Social Audit Report of Mawngap Marbisu VEC**

Session – II: Review & Assessment of the Social Audit Facilitators : Dr.K.Anuradha then review the capacities of the social audit facliatators and give inputs towards their performance.

Session – III: Valedictory Function & Vote of Thanks : The programme of the day closed with a small valeidctory function to Dr.K.Anuradha whose presence during the 5 (five) days pilot social audit have been The pillar , strength and source of inspiration to the social audit team and the social audit faciliators.



THANK YOU

Annexure – 1 (for consolidation of issues)

REPORT ON THE FINDINGS OF PILOT SOCIAL AUDIT in Meghalaya

Date of Audit : 1. 14th July 2015-18th July 2015 in Rengsangre VEC, Chibasalgre VEC, Jendangre VEC under Rongram C & RD Block in West Garo Hills District.

2. 31st August 2015-4th September 2015 in Mawngung VEC, Mawngap Mawbisu VEC, Ummylle VEC & Marpna VEC under Mawphlang C & RD Block in East Khasi Hills District.

It is evident that the following types of irregularity may plague the implementation of MGNREGA in the villages where the audits were conducted:-

(Consolidated report)

Sl.No	Type of irregularity	Number of cases reported during social audits
1.	Job Cards	
1.1	JCs not in custody of workers	107 Job Cards .(Rengsangre VEC)
1.2	JCs not updated	107 Job Cards. (Rengsangre VEC) + (Jendragre VEC)
1.3	Job Cards not tally with Passbook	62 Job Cards. (Mawngung VEC.
1.4	Job Cards without inner sheets	41 Job Cards. (Chibasalgre VEC)
1.5	Job Cards without signature of issuing authority	2 Nos.of cases .(Chibasalgre VEC +Jendragre VEC)
2.	Documents	
2.1	Shelf of projects not there	1 No. of cases .(Rengsangre VEC) +
2.2	Photographs of work not there	1 No. of cases(Rengsangre VEC)+
2.3	No Documents maintained	1 No. of cases(Rengsangre VEC)+
2.4	Social Estimate	3 Nos. of cases (Rengsangre VEC+ Chibasalgre VEC + Jendragre VEC)

2.5	Technical estimate not provided from the Block	3 Nos. of cases(Rengsangre VEC+ Chibasalgre VEC+ Jendragre VEC)
3.	Registers	
3.1	Employment Register not maintained	2 Nos.of cases (Rengsangre VEC + Marpna VEC)
3.2	Asset Register not found	2 Nos.of cases (Rengsangre VEC+ Marpna VEC)
3.3	Job Card Register not found	2 Nos.of cases (Rengsangre VEC + Marpna VEC)
3.4	Job Card application Register	
3.5	Muster Roll Register not found	2 Nos.of cases (Rengsangre VEC+ Marpna VEC)
3.6	Stock Register not found	1 No.of cases(Chibasalgre VEC).
3.7	Grievance Redressal Register not found	3 Nos. of cases (Chibasalgre VEC+ Jendragre VEC+Marpna VEC)
3.8	Registers not maintained properly	3 Case.of cases (Mawdngung VEC + Ummylle VEC -only cash book & ledger maintained + Marpna VEC - for Job Card & Material Procurement Register)
4	Pass Book	
4.1	Passbook of Job Cards Holders not updated	2 Nos.of cases. (Rengsangre VEC + Marpna VEC- 57 Nos)
5	Work Allotment	
5.1	Not receiving 100 days	2Nos. of cases (Mawngap Marbisu VEC + Marpna VEC).
6	Payments	
6.1	Wage payments pending	5 Nos. of cases. (Rengsangre VEC + Chibasalgre VEC for an amount of Rs 3,45,015/- for 2 nos. of work+ Jendragre VEC+ Mawdngung VEC – Rs 1,40,726 for 902 days.+ Marpna VEC for an amount of Rs 3,40,348/-)

6.2	Delayed payment	3 Nos. of cases. (Chibasalgre for 6 months+ Jendragre VEC for 6 months+ Mawngap Marbisu VEC).
6.3	Delay of Payment from Post Office.	Mawdngung VEC - 62 Nos of Job Card Holder + Marpna VEC- for 3 months (23 JC Holders verified) & for 2 months (2 JCs Holders verified).
7	Work	
7.1	Plan and estimate not in line with site selection	Mawdngung VEC
8	Measurement of work	
8.1	Work record not maintain	1 No. of cases (Chibasalgre VEC)
8.2	Measurement Book not maintained	1 No.of cases (Chibasalgre VEC)
8.3	No measurement due to no TA/JE	1 No. of cases (Jendragre VEC)
9	Dissemination of information	
9.1	No Signboard at the worksite	2 Nos. of cases (Chibasalgre VEC+ Marpna VEC)
9.2	Citizen Information Board was not maintained.	2 Nos. of cases (Ummylle VEC + Marpna VEC)
9.3	Wall writing	1 No. of cases (Jendragre VEC)
9.4	Lack of information on crèche, first aid box, unemployment allowance, wages, payment, work, work demand	1 No. of cases (Ummylle VEC)
10	Worksite Facilities	
10.1	Water facilities	1 No.of cases .(Rengsangre VEC)
10.2	Tarpaulin	1 No.of cases.(Rengsangre VEC)
10.3	Supply of medicine	1 No. of cases. (Jendragre VEC)
10.4	Expired medicine	1 No. of cases.(Ummylle VEC)
11	VMC	
11.1	Non constitute of Vigilance & Monitoring Committee	1 No. of cases (Mawngap Marbisu VEC)
12	Grievances	

12.1	Delay Compensation	1 No. of cases (Rengsangre VEC)
13	Others	
13.1	<i>Views & Opinion from the VEC</i>	
13.1.1	D2D is time taken	1 No. of cases (Mawdngung VEC)
13.1.2	Wages amount is too less for men	1 No. of cases (Mawdngung VEC)
13.1.3	Less wage payment	1 No. of cases (Mawdngung VEC)
13.1.4	No honorarium for office bearers	1 No. of cases (Mawdngung VEC)
13.1.5	Information on MGRNEGA implementation	1 No. of cases (Mawngap Marbisu VEC)

Annexure – 2 (the report of the gram sabha)**Village – 1****Name of the village- Rengsangre****Name of the VEC, : Rengsangre VEC****Name of the Block : Rongram C & RD Block****District. West Garo Hills, District**

Sl. No	Issues raised	Action to be taken as decided by Gram Sabha	Officer responsible for follow up	Action taken
1.	JCs not updated D2D=107 JCs	No comments	VEC's President & Secretary/ PO	(1) The Panel during the gramsabha meeting ordered new President & Secretary to update the job card and also confirmed to give Training to them.
2.	JCs not in custody of workers D2D=107 JCs [Since JC were taken to the block for verification. The VEC president & secretary have collected the job cards but not distributed].	No Comments	VEC's President & Secretary/ PO	(1) The panel during the gramsabha meeting strictly ordered the office bearers to distribute the job cards as soon as the verification is done.
3.	Documents: (1) Shelf of projects, Photographs of work- not recovered since the accidental death of the former secretary (2) Social Estimate- VEC did not prepare this (3) Employment Register (4) Asset Register & Job Card Register & Muster Roll Register not found (5) No documents found for work no. 3 (6) Pass books of JCH not updated [Documents Verification]	No Comments	VEC's President & Secretary/ PO	(1) The panel during the gramsabha meeting decided to provide training for the VEC president & secretary since they were untrained.

4.	Pending Payment of wages [D2D – The VEC office bearers submitted MRs to PO office since Dec'10 2014].	No Comments	VEC's President & Secretary/ PO/DPC	(1)The panel during the gramsabha meeting clarified that the PO is on leave and PO in charge have no financial power (2)The Matter have also been taken to the block level social audit public hearing on the 10 th Sept' 2015 and the villagers informed that they have received the payments recently and so the matter was closed.
5.	Lack of worksite facilities – water tank & tarpaulin D2D- one JCH (not specified)	No Comments	VEC's President & Secretary/ PO	yet to be take action.
6.	Grievances- delay compensation	No Comments	PO/DPC	It verified during the gramsabha meeting that as BDO /PO in charge have no financial powers hence not liable for delay compensation.

Village – 2**Name of the village- Chibasalgre****Name of the VEC: Chibasalgre VEC****Name of the Block : Rongram C & RD Block****District. West Garo Hills, District**

Sl.No	Issues raised	Action to be taken as decided by Gram Sabha	Officer responsible for follow up	Action taken
1.	Jobcards are without inner sheets & without signature of issuing authority. D2D Visit.	No Comments	VEC's President & Secretary/PO	The Panel during the gramsabha meeting instructed that job cards holders should get the valid jobcards from the BEC at the earliest
2.	Delay in Wage Payment 41 Nos for 6 months [D2D & Documents Verification]	No comments	VEC's President & Secretary/PO	Matter had been taken to the Block Social Audit Public Hearing on the 10 th Sept' 2015 and the villagers came up with words saying the delayed payments have been cleared. Thus the matter is closed.
3.	No Signboard at the worksite Work No : RBD-8/MGNREGS/2014-15/316 & RBD-*/MGNREGS/2014-15/232 [worksite verification]	No comments	VEC's President & Secretary/PO	Action Yet to be taken
4	Technical estimate not provided from the Block [Documents Verification]	No Comments.	VEC's President & Secretary/PO	Action Yet to be taken
5.	Documents Verification: (1) Social Estimate not there (2) No Stock Register & (3) No Grievance Redressal Register (4) Work Record and Measurement Book not maintained	Ensure that the mentioned documents should be maintained as it is necessary as per guidelines	VEC's President & Secretary/PO	Action Yet to be taken

6.	Pending payment of wages: Rs 3,45,015/ from 2 nos. of work [D2D & Documents Verification]	No comments	VEC's President & Secretary/PO	Matter had been taken to the Block Social Audit Public Hearing on the 10 th Sept' 2015 and the villagers came up with words saying the delayed payments have been cleared. Thus the matter is closed.
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Village – 3**Name of the village- Jendragre****Name of the VEC: Jendragre VEC****Name of the Block : Rongram C & RD Block****District. West Garo Hills, District**

Sl.No	Issues raised	Action to be taken as decided by Gram Sabha	Officer responsible for follow up	Action taken
1.	JCs not updated. And without signature of issuing authority	The Gram Sabha decided that During VEC meeting secretary will verify all the jobcards and update the jobcard and bank account	VEC officials or members incharge /APO/PO	The Panel during the gramsabha meeting asked VEC to get all jobcards authorised and update within this month (july 2015).
2.	Grievance Redressal Register not Found.	The office bearers should Inform to the block officials for supply of Register	VEC officials or members incharge /APO/PO	Yet to be taken
3.	Delay of Payment D2D= 6 months	No Comments	VEC officials or members incharge /APO/PO	Yet to be taken
4.	Technical estimate not provided from the Block	No Comments	VEC officials or members incharge /APO/PO	The Panel during the gramsabha meeting asked VEC to collect TE and SE from the PO office immediately.
5.	Social Estimate not there	No Comments	VEC officials or members incharge /APO/PO	
6.	Pending Payment (non availability of fund at the block level) RDB-8/MGNREGS/2014-15/353/dtd,4.1.15- Rs 4,53,350/- RDB-8/MGNREGS/2014-15/dtd,12.1.15- Rs 18,154/- Payment received only for 20 days out of 40 working days. [Due to Pending payment and non payment of material costs works like footbridge and other works which include material expenses have stop by the VEC]	No Comments	VEC officials or members incharge /APO/PO	The panel during the gramsabha hearing clarified that due to shortage of fund at the state level therefore the state government could not clear all pending cases at once. The Matter had been taken to the Social Audit Public Hearing on the 10 th sept' 2015 , the villagers informed the works are being done happily; the delayed payments have been cleared. Therefore the matter is done.

7	Site verification- no measurement due to no TA/JE – work order DP/142 , Poor quality & utility of work	No Comments	VEC officials or members incharge /APO/PO	Yet to take action
8.	No Wall Writing	No Comments	VEC officials or members incharge /APO/PO	Yet to take action
9.	Lack of supply of medicine [Job Card Holders feels better medicine should be provided at the worksite] (D2D verification)	No Comments	VEC officials or members incharge /APO/PO	The panel during the gram sabha meeting instructed the VEC secretary to find out from the concerned block that why the supply of medicine facility have been stop.

Village – 4**Name of the village- Mawdngung****Name of the VEC, : Mawdngung VEC****Name of the Block : Mawphlang C & RD Block****District. East Khasi Hills, District**

Sl.No	Issues raised	Action to be taken as decided by Gram Sabha	Officer responsible for follow up	Action taken
1.	Delay payment from Post Office 62 Nos. Of cases.	Matter taken to the Social Audit Public Hearing at the Block Level	VEC officials or members incharge /APO/PO	At the block level public hearing The PO have decided to shift the VEC bank account from post office to Banks.
2.	JCH find that D2D is time taken	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
3.	Wages amount is to less for men	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
4.	Less wage payment	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
5.	Non tally of JCs with the passbook. 62 Nos. Of cases.	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	The Panel during the block level public hearing on the 4 th September 2015 have instructed the Chairman & Secretary to ensure and update the job card and passbook simultaneously.
6.	Plan & estimate not in line with the site selection	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
7.	No honorarium for the VEC office bearers	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
8.	Registers not maintained properly	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken

9	Work Physically completed & Financial Payment Pending: Amt. Sanctioned : Rs 18,66,900/- (wages= Rs 11,57,390/- & material costs= Rs 7,09,510/-) Amt. Received= Rs 10,55,592/- (wages) & Rs 6,57,300 /- (material cost). Pending Amount= Rs 1,40,726/- for 902 days (Documents Verification)	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
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Village – 5

Name of the village- Mawngap Marbisu

Name of the VEC, : Mawngap Marbisu VEC

Name of the Block : Mawphlang C & RD Block

District. East Khasi Hills, District

Sl.No	Issues raised	Action to be taken as decided by Gram Sabha	Officer responsible for follow up	Action taken
1.	Non constitution of Vigilance & Monitoring Committee	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
2.	Not receiving 100 days	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
3.	Demand from the VEC for more information on MGNREGA and its implementation	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
4.	Late payment D2D- JC No. 56	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken

Village – 6

Name of the village- Umylle

Name of the VEC, : Umylle VEC

Name of the Block : Mawphlang C & RD Block

District. East Khasi Hills, District

Sl.No	Issues raised	Action to be taken as decided by Gram Sabha	Officer responsible for follow up	Action taken
1.	Non updation of Registers. Only Cash Book & Ledger were maintained.	(1)Director, SAU-MSSAT adds information & suggestions towards all issues on that day. (2)Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
2.	Lack of information on crèche, first aid box,unemployment allowance,wages,payment,work and work demand.		VEC officials or members incharge /APO/PO	Action yet to be taken
3.	No citizen information board (work in progress)		VEC officials or members incharge /APO/PO	Action yet to be taken
4.	Worksite facilities- expired medicines (Site Verification)		VEC officials or members incharge /APO/PO	Action yet to be taken

Village – 7**Name of the village- Marpna****Name of the VEC, : Marpna VEC****Name of the Block : Mawphlang C & RD Block****District. East Khasi Hills, District**

Sl.No	Issues raised	Action to be taken as decided by Gram Sabha	Officer responsible for follow up	Action taken
1.	Job card Register and Material Procurement Register were not Properly maintained. The Employment Register was not Updated. [VEC confirmed that Training have been imparted to the CC but due to non receive of honorarium the CC failed to do the job].	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
2.	No Complaint/ Grievance Register.	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	The PO have decided to shift the Account from post office to Banks.
3.	Delay of Payment from the Post Office. 92 Nos of cases. D2D=3 months as verified from JC No. 27,62,71,74,76, 88,39,197,117,163, 138, 204,6,80,89,132,149,17,171,175,186,140,169.172,191 D2D=2 months verified fom JC No. 145,214. The Rest JC- confirmed late payment.	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
4.	Citizen Information Board/ Signboard were not maintained. (Work ID- 2102005003/SK/27- since they are waiting for the final bill to be release)	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken

5.	Job card Register, Asset Register, Muster Roll Register were not found.	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
6.	Payment Pending- Assessing Year : Work ID- 2102005003/WC/1809 Tot.estimated- Rs 15,47,247/- Tot. Sanctioned (wages)- Rs 4,59,000/- Tot. Sanctioned (material)- RS 10,88,247/- Total expenditure= Rs 12,06,899/- (wages= RS 3,06,612/- & Material= Rs 9,00,287/-) Balance Pending Amount= RS 3,40348/-	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
7.	Less Number of days worked under the scheme D2D- JC No. 188	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken
8.	Pass book not updated JC No.- 94,98,106,108,113.71,133,128,166,142, 117, 118, 123,135,141,145,187,197,205,215,39,8, 85,117,121,131,144,146,160,163,138,02 ,64,111,204,99,198,214,30,6,68,80,91, 89,132,149,17,171,175,186,158,162,165 ,188,202,203,207	Matter taken to the Block Social Audit Public Hearing	VEC officials or members incharge /APO/PO	Action yet to be taken

Annexure – 3

(Report format for the whole)

Column 1 is serial no.

Column 2, 5 and 6 will be derived from the Gram sabha findings...

Column 3 and 4 has to be decided by the government or to be given on the gram sabha.

(or the social audit unit can also given their remarks and time line for column 3 and 4 and just can go for a discussion with the stake holders for agreement.)

Full Consolidated Reports

1	2	3	4	5	6
Sl no	Issues	Corrective measures to be taken	timeline	Issues raised by name, Job card, and other details	Responsible officer for action taken
Village -					
Rengsangre					
1.	Jobcards	Though The Panel during the gramsabha meeting ordered new President & Secretary to update the job card and also confirmed to give Training to them, the Matter should have been taken to the social audit public hearing at the block level . Therefore follow up action should be done.	Latest by the 25 th of October 2015	107 JCs were not updated.	VEC's President & Secretary/FNGOs/ PO.

2.	Custody of Job cards.	Though The panel during the gramsabha meeting strictly ordered the office bearers to distribute the job cards as soon as the verification is done. The Matter should also be taken to the social audit public hearing at the block level. Therefore, follow up action should be done.	Latest by the 25 th of October 2015	107 JCs were not in custody of workers as per D2D.	VEC's President & Secretary/FNGOs/ PO
3.	Records Maintenance	Though The panel during the gramsabha meeting decided to provide training for the VEC president & secretary since they were untrained. And the Matter should have been taken to the Block Social Audit Public Hearing. Follow up action on Record maintenance is necessary &	Latest by the 25 th of October 2015	Lack of Documents I. Shelf of projects, Photographs of work- not recovered since the accidental death of the former secretary II. Social Estimate- VEC did not prepare this III. Employment Register & Employment not maintained IV. Asset Register & Job Card Register & Muster Roll Register not found V. No documents found for work no.3 VI. Pass books of JCH not updated.	VEC's President & Secretary/FNGOs/ PO
4.	Payment of wages. [PO on leave and PO incharge not having financial powers]	Though the matter has been solved at the Block Level Public Hearing, however such issue of PO in charge of not having financial power should be look into.	-	Pending Payment of wages D2D – The VEC office bearers submitted MRs to PO office since Dec'10 2014	PO/DPC/State.
5.	Worksite	Provision of worksite facilities is part	Latest by the	Lack of worksite facilities – water tank	VEC's President &

		of the MGNREGA guidelines. Matter should be taken to the public hearing.	25 th of October 2015	& tarpaulin D2D- one JCH (not specified)	Secretary/FNGOs/ PO
6.	Grievances- delay compensation	Grievances should be recorded and addresses in time and by the concern authority in charge even if it had to be brought to higher authorities. Matter should be taken to the public hearing	Latest by the 25 th of October 2015	(1) BDO /PO in charge have no financial powers hence not liable for delay compensation.	PO/DPC/State.
Sl no	Issues	Corrective measures to be taken	Timeline	Issues raised by name, Job card, and other details	Responsible officer for action taken
Village -					
Chibasalgre					
1.	JobCards	Even though The Panel during the gramsabha meeting instructed that job cards holders should get the valid jobcards from the BEC at the earliest. The matter should have been taken to the public hearing Follow up action should be done.	Latest by the 25 th of October 2015	During the D2D visit it was found out that all Jobcards are without inner sheets & without signature of issuing authority.	VEC's President & Secretary/FNGOs/ PO
2.	Delay in Wage Payment	Though The Matter had been taken to the Block Social Audit Public Hearing on the 10 th Sept' 2015 and the villagers came up with words saying the delayed payments have been cleared. Thus the matter is closed. It should be ensured that the payment should be in time.	-	41 Nos of Jobcards face problem of delay in wage payment for 6 months .This was verified during the D2D & Documents Verification.	PO/DPC.
3.	No Signboard at the worksite	Disclosure of information through signboard is necessary. At the same time the matter should	Latest by the 25 th of October 2015	Work No : RBD-8/MGNREGS/2014-15/316 & RBD-*/MGNREGS/2014-15/232	VEC's President & Secretary/FNGOs/ PO

		have been to the block public hearing		[worksite verification]	
4	Technical estimate	Ensure that the mentioned documents should be maintained as it is necessary as per guidelines. At the same time the matter should be taken to the block public hearing.	Latest by the 25 th of October 2015	Technical estimate not provided from the Block[Documents Verification]	VEC's President & Secretary/FNGOs/ PO
5.	Record maintenance	Maintenance of records is necessary. The same should have been taken to the block level public hearing.	Latest by the 25 th of October 2015	Lack of Documents: (1) Social Estimate not there (2) No Stock Register & (3) No Grievance Redressal Register (4) No Work Record and Measurement Book not maintained	VEC's President & Secretary/FNGOs/ PO
6.	Pending payment of wages:	Though the Matter had been taken to the Block Social Audit Public Hearing on the 10 th Sept' 2015 and the villagers came up with words saying the delayed payments have been cleared. It should be ensured timely payment of wages.	-	Rs 3,45,015/ from 2 nos. of work [D2D & Documents Verification]	PO/DPC/state.
1	2	3	4	5	6
Sl no	Issues	Corrective measures to be taken	Timeline	Issues raised by name, Job card, and other details	Responsible officer for action taken
Village -					
Jendangre					
1.	Job Cards.	Though the Gram Sabha decided that During VEC meeting secretary will verify all the jobcards and	Latest by the 25 th of October 2015	59 Nos. Of JCs were not updated And without signature of issuing authority.	VEC's President & Secretary/FNGOs/ PO

		update the jobcard and bank account within the month of July 2015, follow up action is needed. The same should be taken to the block level public hearing.			
2.	Grievance Redressal Register.	Thought the panel during the gramsabha meeting decided that the office bearers should Inform to the block officials for supply of Register. The same should be taken to the block level public hearing.	Latest by the 25 th of October 2015	Grievance Redressal Register not Found.	VEC's President & Secretary/FNGOs/ PO
3.	Delay of Payment	Should ensure timely payment of wages.	Latest by the 25 th of October 2015	Delay of Payment D2D= 6 months	VEC's President & Secretary/PO
4.	Technical estimate.	Though the Panel during the gramsabha meeting asked VEC to collect TE and SE from the PO office immediately, follow up action should be done. The matter should be taken to the public hearing	Latest by the 25 th of October 2015	Technical estimate not provided from the Block [Document Verification].	VEC's President & Secretary/FNGOs/ PO
5.	Social Estimate.	Technical estimate is necessary. The matter should be taken to the public hearing.	Latest by the 25 th of October 2015	Social Estimate is not there	VEC's President & Secretary/FNGOs/ PO
6.	Pending Payment (non availability of fund at the block level)	Though The panel during the gramsabha hearing clarified that due to shortage of fund at the state level therefore the state government could not clear all pending cases at once , however implementing agency should Ensure timely payment of wages And The Matter had been taken to the Social Audit Public Hearing on	-	Work No. : RDB-8/MGNREGS/2014-15/353/dtd,4.1.15- Rs 4,53,350/- RDB-8/MGNREGS/2014-15/dtd,12.1.15- Rs 18,154/- Payment received only for 20 days out of 40 working days. [Due to Pending payment and non payment of material costs works like footbridge and other works which include material expenses have stop by	PO/DPC/State.

		the 10 th sept' 2015 , the villagers informed the works are being done happily; the delayed payments have been cleared. However it should be ensure that payment is to be made on time.		the VEC]	
7	Measurement of work	Should ensure measurement of work. The same should have been taken to the block level public hearing.	Latest by the 25 th of October 2015	No measurement of work as per Site verification- no measurement due to no TE – work order DP/142 , Poor quality & utility of work	VEC's President & Secretary/FNGOs/ PO
8.	No Wall Writing	Should ensure that wall writing is necessary for every work implemented. The same should have been taken to the block level public hearing.	Latest by the 25 th of October 2015	No Wall Writing as per site verification.	VEC's President & Secretary/FNGOs/ PO
9.	Worksite facilities	Though the panel during the gram sabha meeting instructed the VEC secretary to find out from the concerned block that why the supplies of medicine facility have been stop, follow up action should be done. The same should have been taken to the block level public hearing.	Latest by the 25 th of October 2015	Lack of supply of medicine [Job Card Holders feels better medicine should be provided at the worksite] (D2D verification)	VEC's President & Secretary/FNGOs/ PO
1	2	3	4	5	6
Sl no	Issues	Corrective measures to be taken	Timeline	Issues raised by name, Job card, and other details	Responsible officer for action taken
Village -					
Mawdngung					
1.	Delay payment.	Though the PO during the Block Level Public Hearing Meeting have decided to shift the VEC bank	Latest by 25 th October 2015.	Delay payment from Post Office 62 Nos. Of cases.	VEC officials or members incharge /APO/PO

		account from post office to Banks, follow up action should be taken towards this.			
2.	Door To Door Visits (D2D)	This is part of the Social Audit process. Hence awareness is a must for community participation for success of the Social Audit.	Latest by 25 th October 2015.	JCH find that D2D is time taken	VEC officials or members incharge /APO/PO
3.	Wages	The wages is equity payment as per the MGNREGA guidelines. Hence awareness on this is needed.	Latest by 25 th October 2015.	Wages amount is to less for men	VEC officials or members incharge /APO/PO
5.	JobCards	Follow up action on update of jobcards.	Latest by 25 th October 2015.	Non tally of JCs with the passbook. 62 Nos. Of cases. [The Panel present ensured the Chairman & Secretary to update the job card and passbook simultaneously].	VEC officials or members incharge /APO/PO
6.	Plan & Estimate	Should ensure that plan and estimate should be in line with the site selection for the work to be implemented.	Latest by 25 th October 2015.	Plan & estimate not in line with the site selection	VEC officials or members incharge /APO/PO
7.	Honorarium	This is not as per the norm of the MGNREGA,hence awareness should be done on this matter.	Latest by 25 th October 2015.	No honorarium for the VEC office bearers	VEC officials or members incharge /APO/PO
8.	Registers	Record maintenance is necessary.	Latest by 25 th October 2015.	Registers not maintained properly	VEC officials or members incharge /APO/PO
9	Work Status	Should ensure that payment and work done should go hand in hand.	Latest by 25 th October 2015.	Work Physically completed & Financial Payment Pending: Amt. Sanctioned : Rs 18,66,900/- (wages= Rs 11,57,390/- & material costs= Rs 7,09,510/-) Amt. Received= Rs 10,55,592/- (wages) & Rs 6,57,300 /- (material cost). Pending Amount= Rs 1,40,726/- for 902	VEC officials or members incharge /APO/PO

1	2	3	4	5	6
Sl no	Issues	Corrective measures to be taken	Timeline	Issues raised by name, Job card, and other details	Responsible officer for action taken
Village -					
Mawngap Marbisu					
1.	VMC	VMC should be constituted as per the MGNREGA guidelines.	Latest by 25 th October 2015.	Non constitution of Vigilance & Monitoring Committee	VEC officials or members incharge /APO/PO
2.	Guaranteed 100 days employment	Work out on work demand and assuring guaranteed job for 100 days as per the MGNREGA.	Latest by 25 th October 2015.	Not receiving 100 days	PO/DPC/State
3.	Awareness on MGNREGA	Stressed on awareness on MGNREGA and MGNREGA updates	Latest by 25 th October 2015.	Demand from the VEC for more information on MGNREGA and its implementation.	PO/DPC/State
4.	Payment	The implementing agency should ensure timely payment of wages.	Latest by 25 th October 2015.	Late payment D2D- JC No. 56	PO/DPC/State

1	2	3	4	5	6
Sl no	Issues	Corrective measures to be taken	timeline	Issues raised by name, Job card, and other details	Responsible officer for action taken
Village -					
Ummylle					
1.	Record Maintenance	Though the following action have been taken:	Latest by 25 th October 2015.	Non updation of Registers. Only Cash Book & Ledger were maintained.	VEC officials or members incharge

		(1)Director, SAU-MSSAT adds information & suggestions towards all issues on that day. (2)Matter taken to the Block Social Audit Public Hearing Follow up action is needed.			/APO/PO
2.	MGNREGA/MGNREGS	Awareness and updates on MGNREGA/MGNREGS is needed.	Latest by 25 th October 2015.	Lack of information on crèche, first aid box, unemployment allowance, wages,payment,work and work demand.	VEC officials or members incharge /APO/PO
3.	Citizen Information board	Citizen Information board is a must.	Latest by 25 th October 2015.	No citizen information board (work in progress)	VEC officials or members incharge /APO/PO
4.	Work site facilities	Provision of worksite facilities is a must.	Latest by 25 th October 2015.	Worksite facilities- expired medicines (Site Verification)	VEC officials or members incharge /APO/PO

1	2	3	4	5	6
Sl no	Issues	Corrective measures to be taken	Timeline	Issues raised by name, Job card, and other details	Responsible officer for action taken
Village -					
Marpna					
1.	Record Keeping & Record Maintenance.	Though the Matter had been taken to the Block Social Audit Public Hearing, follow up action is needed .	Latest by 25 th October 2015.	(i) Job card Register and Material Procurement Register were not properly maintained. (ii) The Employment Register was not Updated. (iii) Job card Register, Asset Register, Muster Roll Register were not found. (iv) No Complaint/ Grievance Register.	VEC officials or members incharge /APO/PO

				[VEC confirmed that Training have been imparted to the CC but due to non receive of honorarium the CC failed to do the job].	
2.	Delay of Payment from Post Offices.	Though the Matter had been taken to the Block Social Audit Public Hearing and The PO has decided to shift the Account from post office to Banks follow up action is needed towards this.	Latest by 25 th October 2015.	92 Nos of cases. D2D=3 months view from JC No. 27,62,71,74,76, 88,39,197,117,163, 138, 204,6,80,89,132,149,17,171,175,186,140,169.172,191 D2D=2 months view from JC No. 145,214. The Rest JC- confirmed late payment.	VEC officials or members incharge /APO/PO
3.	Citizen Information Board.	Though the Matter had been taken to the Block Social Audit Public Hearing, display of the citizen information board is necessary for proactive disclosure of MGNREGA works implemented by the VEC.	Latest by 25 th October 2015.	Citizen Information Board/ Signboard were not maintained. (Work ID- 2102005003/SK/27- since they are waiting for the final bill to be release)	VEC officials or members incharge /APO/PO
4.	Pending payment	Though the Matter had been taken to the Block Social Audit Public Hearing,timely payment of wages should be ensured.	Latest by 25 th October 2015.	Payment Pending- Assessing Year : Work ID- 2102005003/WC/1809 Tot.estimated- Rs 15,47,247/- Tot. Sanctioned (wages)- Rs 4,59,000/- Tot. Sanctioned (material)- RS 10,88,247/- Total expenditure= Rs 12,06,899/- (wages= RS 3,06,612/- & Material= RS 9,00,287/-) Balance Pending Amount= RS 3,40348/-	PO/DPC/state
7.	100 days guaranteed employment	Work out solutions for work demand and ensuring 100 days guaranteed employment as per the MGNREGA/MGNREGS.	Latest by 25 th October 2015.	Less Number of days worked under the scheme D2D- JC No. 188	PO/DPC/State

8.	Pass books	Though the Matter had been taken to the Block Social Audit Public Hearing, follow up action is necessary towards this.	Latest by 25 th October 2015.	Pass book not updated JC No.- 94,98,106,108,113.71,133,128,166,142, 117, 118, 123,135,141,145,187,197,205,215,39,8, 85,117,121,131,144,146,160,163,138,0 2,64,111,204,99,198,214,30,6,68,80,91, 89,132,149,17,171,175,186,158,162,16 5,188,202,203,207	VEC officials or members incharge /APO/PO
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