

**MEGHALAYA SOCIETY FOR SOCIAL AUDIT & TRANSPARENCY**  
**(MSSAT) Meghalaya, Shillong**

No. MSSAT/MEGH.2/2017-18/pt-1/469-3999

Dated: Shillong the 14<sup>th</sup> February, 2019.

**ADVERTISEMENT**

Applications are invited from interested candidates for the post of Village Resource Persons on contract basis for a period of one year (extendable) subject to terms and conditions laid down in contract agreement. The post is purely temporary.

Application Forms can be downloaded from the website of Meghalaya State Portal- [www.meghalaya.gov.in](http://www.meghalaya.gov.in) under Programme Implementation and Evaluation Department or [mssat.nic.in](http://mssat.nic.in).

Sl. No.	Name of Post	No. of Post Vacant	Minimum Qualification	Experience	Upper Age limit	Remuneration per month
1.	Village Resource Person	1(one) post each in Mawphlang & Mawryngkneng C&RD Block, East Khasi Hills District.	<b>Class X (Passed) /</b> from recognized Board	<ul style="list-style-type: none"> <li>Experience in facilitating the conduct of social audits at the field level, or previous working in the MGNREGS, etc.</li> <li>Minimum 3 years of grass root experience on right based issues/ Minimum experience of having conducting <b>social audits under MGNREGA and IAY/PMAY-G at least in two financial year.</b></li> </ul> <p>Preferences shall be given to candidates who have completed the <b>30 days certificate course on social Accountability and Social Audits and having experience in conducting social audits at the field level, or previous work in the MGNREGS, etc.</b></p>	Age - 18- 30 years (extendable to 5 years for SC & ST candidates).	Rs 6,000/- (and fixed TA of Rs1,500/- )

OFFICE ADDRESS: V.W.Bonded Warehouse,Near Reliance Office, Lower Lachumiere, Shillong-793001, Meghalaya.

☎ 0364-2500551, Email: [mssatmeg@gmail.com](mailto:mssatmeg@gmail.com)

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The post involves extensive travelling and only candidates who would be willing to undertake such travels should apply. Applications should reach the office of the undersigned or sent by email to [mssatmeg@gmail.com](mailto:mssatmeg@gmail.com), latest by the 1<sup>st</sup> March 2019 during working hours before 5:00 PM.

  
Director.

**Memo No. No. MSSAT/MEGH.2/2017-18/pt-1/469(A)-3999 Dated: Shillong 14<sup>th</sup> February, 2019.**

Copy to:-

1. The SIO, NIC Meghalaya, Shillong for posting the advertisement in Government of Meghalaya's website and [mssat.nic.in](http://mssat.nic.in) prominently. Enclosed herewith the application form.
2. The Director, Information and Public Relation Department for publishing the above advertisement in one issue of the **Shillong Times, U Nongsain Hima & Salantini Janera** on or before the **15<sup>th</sup> February 2019**. Bills in triplicate should be sent to the undersigned at c/o V.W.Bonded Warehouse, Near Reliance Office, Lower Lachumiere, Shillong-793001, Meghalaya for payment.
3. The Deputy Commissioner, East Khasi Hills District for wide publicity.
4. The BDO, Mawphlang & Mawryngkneng C&RD block for wide publicity.
5. Notice Board of Meghalaya Secretariat, Shillong.

  
Director.

APPLICATION FORM



To

Director,  
MSSAT, Shillong

**Application for the Post of Village Resource Person in East Khasi Hills District**

**Block Optional :-**

- 1. **Mawphlang** .....
- 2. **Mawryngkneng** \_\_\_\_\_

1. Full name (in Capital Letters)  
**(Please do not use any initials)**  
.....
2. Date of Birth :-  
..... Year ..... Month ..... Date
3. Father's / Mother's & Husband's name (in case of married female) :-  
**(Please do not use any initials)**  
.....
4. Address in full .....  
.....  
.....
5. Phone, No. ....
6. Email. Id. ....
7. Educational & other qualifications (Please attach copies of Certificates, Mark sheets, etc. :-

Name of Institution & Address	Year of Passing	Examination Passed (Attach Certificate/Diploma/Degree obtained)	Division	Percentage	Subjects Taken

8. Other qualifications (If Any): .....
9. Community: - .....
- (a) State your religion:-  
.....

- (b) Are you a member of S C / ST ?  
If 'Yes', give particulars

supported by a certificate (Copy to be enclosed :-

.....

10:Employment Records:-

<b>EMPLOYMENT RECORD:</b> Starting with your present or most recent post, list in reverse order positions held. Attach additional pages if any		
<b>PRESENT OR MOST RECENT EMPLOYMENT</b>		
Period		Exact title of your post
From	To	
Name and address of employer		
Reason for wishing to change employment		
Description of your duties and responsibilities		
<b>PRESENT OR MOST RECENT EMPLOYMENT</b>		
Period		Exact title of your post
From	To	
Name and address of employer		
Reason for wishing to change employment		
Description of your duties and responsibilities		

<b>PRESENT OR MOST RECENT EMPLOYMENT</b>		
Period		Exact title of your post
From	To	
Name and address of employer		
Reason for wishing to change employment		

Description of your duties and responsibilities		
<b>PRESENT OR MOST RECENT EMPLOYMENT</b>		
Period		Exact title of your post
From	To	
Name and address of employer		
Reason for wishing to change employment		
Description of your duties and responsibilities		

11.State Your Work Experience, Skills, and Capacity Against the advertised Post:

12.Social Audits conducted:-

Sl.No.	Social Audit Facilitating Agency [NGOs/CSOs/SHGs/Youth Club/Others.	Financial Year	Name of the scheme/schemes where social audits have been conducted and facilitated	Name of the Block/District	Nos. of social audits/Nos. of VECs/Villages covered.

I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any false statements or any required information withheld from this form may provide grounds for the withdrawal of appointment or dismissal if an appointment has been accepted.

Date : .....

Signature: .....