# MEGHALAYA SOCIETY FOR SOCIAL AUDIT & TRANSPARENCY (MSSAT) Meghalaya, Shillong

## No. MSSAT/MEGH.52/2019-20/412-892| Dated: Shillong the, 29<sup>th</sup> June 2020. ADVERTISEMENT

Applications are invited from interested candidates for the post of Block Resource Person on contract basis subject to terms and conditions laid down in contract agreement. The post is purely temporary.

Application Form can be downloaded from the website of Meghalaya Society for Social Audit and Transparency @ mssat.nic.in.

Interested applicants can also apply <u>online</u> via web link https://sites.google.com/view/mssatrecruitment.

SI. No.	Name of Post	No. of Post Vacant	Minimum Qualification	Experience	Upper Age limit	Remuneration per month
1.	Block Resource Person	l(one) post in East Jaintia Hills District.	<i>Graduate</i> from recognized University.	<ul> <li>Educated unemployed youth/SHG cadre having experience in facilitating the conduct of social audits at the field level, or are previously working in the MGNREGS, etc.</li> <li>Minimum 3 years of grass root experience on right based issues/ Minimum experience of having conducting social audits under MGNREGA and IAY/PMAY-G, others at least in two financial year.</li> <li>Preferences shall be given to candidates who have completed the 30 days certificate course on social Accountability and Social Audits and having experience in conducting social audits at the field level, or previous work in the MGNREGS, etc.</li> </ul>	35 years (extend- able to 5 years for SC & ST candidates)	Rs 10,000/- (and fixed TA of Rs 2,000/- )

The post involves extensive travelling and only candidates who would be willing to undertake such travels should apply. Applications should reach the office of the undersigned or sent by email to <u>mssatrecruitment@gmail.com</u>, latest by the 31<sup>st</sup> July 2020 during working hours before 5:00 PM.

OFFICE ADDRESS: V.W.Bonded Warehouse, Near DIPR Office, Lower Lachumiere, Shillong-793001, Meghalaya.

😰 0364-2500551, Email: mssatmeg@gmail.com

# MEGHALAYA SOCIETY FOR SOCIAL AUDIT & TRANSPARENCY (MSSAT) Meghalaya, Shillong

Memo No. MSSAT/MEGH. 52/2019-20/412- 8921

Dated: Shillong 29th June 2020.

Copy to:-

- 1. The SIO, NIC Meghalaya, Shillong for posting the advertisement in Government of Meghalaya's website and mssat.nic.in prominently. Enclosed herewith the application form.
- The Director, Information and Public Relation Department for publishing the above advertisement in one issue of the Shillong Times, U Nongsain Hima & Salantini Janera on or before the <u>2<sup>nd</sup> July 2020</u> Bills in triplicate should be sent to the undersigned at c/o V.W.Bonded Warehouse, Near DIPR Office, Lower Lachumiere, Shillong-793001, Meghalaya for payment.
- 3. The Deputy Commissioner, East Jaintia Hills District for wide publicity.

et.

4. Notice Board of Meghalaya Secretariat, Shillong.

Sd/-Director.

#### APPLICATION FORM

Attached recent photograph

То

### Director, MSSAT, Shillong

Application for the Post of Block Resource Person in East Jaintia Hills District.

- 1. Full name (in Capital Letters) (Please do not use any initials) ..... 2. Date of Birth :-..... Month ..... Year ..... Date Father's / Mother's & Husband's name (in case of married female) :- (Please do not use any initials) 3. ..... Are you married or unmarried? 4. Address in full 5. ..... ..... Phone, No. 6.
- 7. Email. Id.
- 8. Educational & other qualifications (Please attach copies of Certificates, Mark sheets, etc. :-

Name of Institution & Address	Year of Passing	Examination Passed (Attach Certificate/Diploma/Degree obtained	Division	Percentage	Subjects Taken

9. Other qualifications (If Any): .....

10. Community: - .....

(a) State your religion:-

(b) Are you a member of SC / ST? If 'Yes', give particulars supported by a certificate (Copy to be enclosed :-

.....

1

**EMPLOYMENT RECORD:** Starting with your present or most recent post, list in reverse order positions held. Attach additional pages if any.

		LOYMENT	
Period		Exact title of your post	
From	То		
Name and addr	ess of employer		
Reason for wis	hing to change em	ployment	
	0		
<u> </u>	1.2		
Description of	your duties and re	sponsibilities	
PRESENT OR M	OST RECENT EMP	LOYMENT	
]	Period	Exact title of your post	
	То		
From	10		
From	10		
	ess of employer		
Name and addr	ess of employer	nlovmont	
Name and addr		nployment	
Name and addr Reason for wis	ess of employer		

PRESENT OR MOST RECENT EMPLOYMENT						
Period		Exact title of your post				
From	То	-				
Name and address of employer						
Reason for wishing to change employment						
Description of y	our duties and respo	nsibilities				
PRESENT OR MOST RECENT EMPLOYMENT						

Period		Exact title of your post				
From	То					
Name and addre	Name and address of employer					
Reason for wishing to change employment						
Description of your duties and responsibilities						

State Your Work Experience, Skills, and Capacity Against the advertised Post:

Social Audits conducted :-

Sl.No.	Social Audit Facilitating Agency [NGOs/CSOs/SHGs/Youth Club/Others.	Financial Year	Name of the scheme/schemes where social audits have been conducted and facilitated	Name of the Block/District	Nos. of social audits/Nos. of VECs/Villages covered.

I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any false statements or any required information withheld from this form may provide grounds for the withdrawal of appointment or dismissal if an appointment has been accepted.

Date : .....

Signature: .....